

**Fiddymment Farm Elementary PTC
General Meeting Minutes
September 5, 2018, 6:34 pm**

Principal's Report

- Mr. Poulsen welcomed everyone to the first meeting of the school year. He also stated there are 100 more children enrolled at Fiddymment Farm than last year, as well as a new Kindergarten teacher, 1st / 2nd grade teacher, and 4th grade teacher.
- The \$25,000 in PTC funds from last year are being used for school improvements – “Project Lead the Way” (robotics and engineering), the new flex room (green screens, broadcasting, STEAM), music (ukuleles), and teacher development classes and intervention curriculum. Details can be found in the June 2018 minutes.

Teacher's Report

- Mrs. Evans thanked the PTC for the 1st Day breakfast and for the Kindergarten rock garden.

President's Report

- Nikki passed around the sign-in sheet. Members were encouraged to check the box next to their name if they wanted copies of any discussed documents emailed to them (agenda, budget, prior minutes, etc). Non-members were encouraged to attend and observe, but only members can vote at the meetings.
- Motion to approve June 2018 minutes – Jill Brown / 2nd – Heather. Motion approved.
- Nikki discussed calendar changes, including a holiday party on Dec. 12.

Treasurer's Report

- Budget changes discussed as follows:
 - Increased membership income to \$1800; expenses \$375
 - Increased Spirit Wear budget to replenish stock and to order Fall / Winter apparel
 - Increased Dance-A-Thon budget to accommodate blacklights and PledgeStar.
 - Increased Harvest Festival by \$100.
 - Increased planner budget to \$1250
 - Added kindergarten reading incentive to pay for lanyards
 - Removed Casino Night, PTC Childcare, Back to School Night expenses, PTC Meet & Greet, and End-of-Year Chair Event.
 - New 2018/2019 budget of \$53,025. Motion to approve the new budget – Tiffany Stearns / 2nd – Jill Brown. Motion passes with 41 votes.
- June Bank Reconciliation – No notable expenses
- July Bank Reconciliation - \$361.71 for PTC incentive coffee mugs.
- August Bank Reconciliation - \$1,299.08 for Spirit Wear, \$269 for the Skate Night characters, \$351.35 for PTC supplies, signage, and teacher appreciation.
- 2017/2018 PTC audit has been completed and everything added up.

Volunteers/Membership Report

- Current PTC membership – 172, compared to 141 at same time last year.

- Open Chairs –
 - Father/Son Event
 - Gift of Reading (Susan Chaney has volunteered to chair this event)
 - Staff Appreciation Co-Chair
- Volunteer Interest List was passed around.
- Room Parent Update (Jill Brown)
 - 7 room parents are still needed
 - New privacy policy – only teachers are allowed to have parent emails. From now on, room parents will give all emails / sign ups to the teacher and the teacher will distribute to the parents.
 - Room parents are no longer allowed to ask for cash donations for parties, etc.
- Art Docent Update (Kelly Shaughnessy)
 - Still looking for art docent volunteers
 - Looking into having a Spring Art Show / Auction. Kelly has been in touch with Junction Elementary about their art show, and will contact Diamond Creek, where art is also “auctioned” off.
- Staff Appreciation Update (Nikki Bolan)
 - 1st Day of School breakfast was provided by Panera and was received well.
 - Nikki has reached out to those who expressed interest in helping with Staff Appreciation, asking for \$5 Starbucks cards to give for staff birthdays.
 - 09/14 – Teacher Development Day – baked goods and snacks will be provided for the staff.
 - 10/31 – School will be in session for Halloween, and treats will be provided for the teachers.
- After School Enrichment Update (Michele Threlkel)
 - Next week Young Rembrandts and Early Engineers will start up, for K-5.
 - Honey Code will begin 09/21
 - Last year interest was expressed in foreign language, specifically Spanish. A pilot program will begin in January, for a cost of \$275 for January through May (the regular price being \$475 for the school year). This is through Enrichment World and the curriculum costs around \$2800-\$3000.

Events/Fundraiser

- Prior Events
 - TK / K Orientation & BTSN – These events were successful. Jill Brown specifically was recognized as being very welcoming and helpful to the parents at these events. Feedback received was that the TK / K Orientation is preferred at night, as opposed to during the day as it was in years prior. Megan thanked all of the volunteers who helped during Back to School Night.
 - Skate Night – Thank you to Mrs. Bews who donated her proceeds to throw a pie in Mr. Poulsen’s face. A Star Wars character failed to show up and Fairy Godmothers has refunded the money for that character. Only one Skate Night was scheduled for this year, and it brought in \$717.51. If we would like to do another event of this kind in the

future that is open to discussion. Bowling was suggested. Only restrictions were on water events and trampolines.

- Junction has reached out to Nikki and offered Kings vs. Bulls discounted tickets for PTC members for March 17, 2019. Nikki will send more information out via Groupvine email to PTC members. This is not a fundraiser.
- Upcoming Events
 - Dance-A-Thon (Tiffany Stearns and Jessica Landis are chairing the event).
 - PledgeStar is being used instead of Booster Thon, and they will only take a maximum of \$995 from the proceeds.
 - Only 55 students have been registered and \$5,000 has been raised so far. More communication will be sent out about getting students registered, and about Booster Thon no longer being used for this event (lack of contribution so far may be attributed to discontent with the amount of money Booster Thon was given last year)
 - Sutter Street Steakhouse will donate a \$50 gift card as a teacher incentive, for the class with the most registered students.
 - Money is due 09/12, but can be donated until 09/21.
 - Tiffany & Jessica have 5 volunteers so far and more are needed; they will nail it all down soon and send out volunteer requests. They will need volunteers in the classroom helping the students get ready for the Dance-A-Thon, and they will also need at least 10 volunteers in the Multi Purpose Room. They will reach out to their committee / members from the volunteer interest forms.
 - Dance-A-Thon donations will be a flat rate.
 - Tiffany and Jessica are working with “Bach to Rock”.
 - Extra t-shirts were ordered.
 - Book Fair (Sherryl Ziadeh and Susan Chaney are chairing the event).
 - Book Fair is being held the 22nd through the 26th.
 - There will be a teacher preview and a PTC sneak preview on 10/19.
 - There will be a “Grand Event” where grandparents, relatives, friends, etc. can come to the book fair and have lunch with the students and shop afterward. Last year the feedback received was that this event was too crowded, so this year it has been moved to span over 3 days instead of only one.
 - The book fair will be open on the evening of the 26th during the Harvest Festival.
 - All book fair money goes to the library, and each teacher will also have a “teacher wish list”.
 - Harvest Festival (Megan Williams and Kim Hertzberg are chairing the event).
 - This will be held on Friday, 10/26, and is a free event.
 - Activities will include 30 minutes of trick or treating at the classrooms (will reach out to teachers to find out about decorating their doors), Harry Potter on a projector, bake sale, Jack-O-Lantern contest, craft table, carnival games, a costume parade, and possibly a pumpkin patch.
 - Megan and Kim are looking into whether or not lighting will be an issue for this event.
 - Popcorn & caramel apple nachos will be sold during the event.

- Dine-outs (Gwen Ramirez is the chair)
 - 09/17 – BJ's
 - 10/15 – Rubio's
 - 11/06 – Royal Siam
 - 12/10 – California Pizza Kitchen
 - January (date TBD) – Chik-Fil-A
- Popcorn Fridays (Jessica Landis is the chair)
 - Next Popcorn Friday is 09/21 (last Friday of every month). The last one brought in \$53 for the PTC.
 - Jessica will find out if the Jedi Council will be available to put signs out the Thursday before the next one.
 - Popcorn is \$0.25 per bag.
- Spirit Wear (Jodie Brais is the chair)
 - Orders will be made at the end of the month to replenish sold-out stock and to order Fall / Winter apparel.
 - Orders can be placed online at any time, and Jodie plans to sell Spirit Wear at all major events as well. Orders are usually distributed within a week, and are delivered through the teachers.
 - A limited supply of Spirit Wear will be sold at the next playdate at the park – 09/10.
- Nugget Scrip Cards – A limited number of scrip cards were given to the PTC by Nugget. The cards were given to teachers to hand out to parents who had requested them. There is a tiered percentage of total sales that will come back to the school. To request a card, and email can be sent to either PTC or Jill Brown.
- Jill Brown is going to push for Amazon Smile registrations before the holidays.
- Shoparoo – an app where you can upload pictures of your receipts, answer a poll question, and have money provided to the school. Once signed up, the last 2 weeks' worth of receipts can be uploaded.
- Playdate at the Park
 - Next one is Monday, 09/10, from 12 to 3 pm.
 - Spirit Wear will be sold.
- Mother / Daughter and Father / Son events – a date will be determined. A chair is still needed for the Father / Son event.
- Meredith spoke about the possibility of bringing in someone to teach an emotional health / social well-being course to the students. Meredith will look into this further and will find out the cost involved. The third grade teachers present thought this was a good idea. Kim Hertzberg mentioned a "Tool Kit" that can be used in conjunction with at home materials. The curriculum is around \$1500-\$1800. Mrs. Evans wondered if these programs will align with the current 2nd Step program they have available?
- Megan would like to initiate a Business Sponsorship Committee, to both request larger (up to \$500) business sponsorships, and also smaller prize donations.

Meeting adjourned at approximately 7:57 pm.